

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**OF THE STEAMBOAT BASECAMP METROPOLITAN DISTRICT**

DATE: April 27, 2023  
TIME: 1:00 p.m.  
PLACE: Via WebEx

Join WebEx Meeting

<https://spencerfane.webex.com/spencerfane/j.php?MTID=m3a310ac8ca8ae915d90a016c258a91e1>

Call-In Number: (650) 479-3208  
Meeting Number (Access Code): 2597 474 1260  
Password: cJSeFM4cQ46

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term</u></b>
Gabriela Riegler	President	2022-2025
Kevin Riegler	Treasurer	2022-2025
Kyle Starr	Secretary	2022-2023
Vacancy		2022-2023
Vacancy		2022-2023

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Discussion and possible action regarding any or all of the following items:

**1. Administrative Matters**

- a. Call to Order
- b. Attendance/Declaration of Quorum
- c. Disclosure of Potential Conflicts of Interest
- d. Consider Approval of Agenda
- e. Consider Approval of November 1, 2022 Regular Meeting Minutes

**2. Public Comment**

**3. Financial Items**

- a. Claims
- b. Financial Statements
- c. Ratify Approval of 2022 Audit Exemption

c. Other

**4. Attorney Items**

a. Discuss status of PIF Covenant, PIF Collection Agreement, and PILOT Agreement

b. Other

**5. Directors Items**

a. Discuss Vacancies and Status of the May 2, 2023 Regular Election

b. Other

**6. Developer Update**

**7. Other Business**

**8. Adjournment**

**RECORD OF PROCEEDINGS  
MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF  
STEAMBOAT BASECAMP METROPOLITAN DISTRICT**

**HELD:** Tuesday, November 1, 2022 at 3:30 p.m.  
**LOCATION:** Via WebEx video and teleconference

<https://spencerfane.webex.com/spencerfane/j.php?MTID=m5fb7c0b8fc3e06b781880f89f72e91b4>

Call-In Number: (650) 479-3208  
Meeting Number (Access Code): 2595 953 0101  
Password: 4diDFKK7rq3

**ATTENDANCE:**

The special meeting of the Board of Directors of Steamboat Basecamp Metropolitan District, Routt County, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Gabriela Riegler  
Kyle Starr

Director Kevin Riegler was absent and excused. Also in attendance were Diane Wheeler of Simmons & Wheeler PC and Russell W. Dykstra of Spencer Fane LLP.

**CALL TO ORDER:**

Mr. Dykstra noted for the record that a quorum was present, and on behalf of the Board of Directors, called the meeting to order at 3:35 p.m. and explained the purpose of the special meeting.

**DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST:**

Mr. Dykstra discussed the state law requirements for disclosure of potential conflicts of interest with the Directors, noting that completed disclosure statements must be filed for each of the Directors with the Secretary of State and Secretary of the District at least three days prior to a meeting in which a potential conflict may arise. In addition, each Director is to verbally reveal his or her potential conflicts of interest to the Board prior to beginning the discussion in which the conflict may arise. The Directors did so. It was noted that all Directors had previously completed Conflict of Interest forms and delivered them to Mr. Dykstra's office, and the forms were filed with the Secretary of State at least three days prior to the Board meeting. No additional conflicts.

**APPROVAL OF THE AGENDA:**

Upon motion duly made, seconded and upon unanimously carried, the Board approved the Agenda as presented.

## **RECORD OF PROCEEDINGS**

Steamboat Basecamp Metropolitan District

November 1, 2022

Page 2

**MEETING MINUTES:** Mr. Dykstra reviewed and discussed with the Board the minutes from June 30, 2022 Organizational Meeting. Following discussion, upon motion duly made, seconded, and upon vote unanimously carried, the Board approved the June 30, 2022 meeting minutes.

### **PUBLIC COMMENT:**

None.

### **FINANCIAL ITEMS:**

Claims and Financial Report. None presented.

Banking Update. Ms. Wheeler presented an update to the Board regarding banking information and opening of the same.

### **BUDGET ITEMS:**

2022 Budget Amendment and Hearing. Mr. Dykstra reported that proper publication had been made in order for the District to conduct a public hearing on 2022 budget amendment. The public hearing was opened. There being no public present to comment, the public hearing was closed. It was noted that it was not necessary for a 2022 budget amendment.

2023 Budget and Hearing. Mr. Dykstra reported that proper publication had been made in order for the District to conduct a public hearing on 2023 budget. The public hearing was opened. There being no public present to comment, the public hearing was closed.

Ms. Wheeler presented the 2023 budget to the Board. Discussion ensued regarding budget assumptions and mill levy levels. Further discussion ensued regarding potential bond issuance and potential budget implications. Mr. Dykstra presented for the Board's consideration a form of resolution indicating the adoption of the budget with 1.000 mill for the general fund and zero (0) mills for the debt service fund. Upon motion duly made, seconded and upon vote unanimously carried, the Board (1) approved and adopted the 2023 budget as presented, (2) approved and adopted the mill levy as indicated in the resolution within said Resolutions, (3) authorized the President and the Secretary to sign the necessary documentation, and (4) directed that the Certification of the Tax Levies be submitted to the County of Routt by the accountant no later than December 15, 2022, and for general counsel to file the adopted budget with the Division of Local Government prior to January 31, 2023. The Board further directed that the Resolution adopting the 2023 budget be attached to these minutes and incorporated herein by this reference.

### **ATTORNEY ITEMS:**

Resolution for Exclusion of Worker's Compensation. Mr. Dykstra presented the Board the Resolution for Exclusion from Worker's Compensation. Following discussion, upon motion duly made, seconded, and upon vote unanimously carried, the Board approved the resolution.

## **RECORD OF PROCEEDINGS**

Steamboat Basecamp Metropolitan District

November 1, 2022

Page 3

2023 Annual Administrative Matters Resolution. Mr. Dykstra presented the Board the 2023 Annual Administrative Matters Resolution. Following discussion, upon motion duly made, seconded, and upon vote unanimously carried, the Board approved the resolution.

Resolution Concerning the May 2, 2023 Regular Election. Mr. Dykstra presented the Board the Resolution Concerning the May 2, 2023 Regular Election. Following discussion and upon motion duly made, seconded, and upon vote unanimously carried, the Board approved the resolution.

PIF Covenant, PIF Collection Agreement, and PILOT Agreement. Mr. Dykstra discussed with the Board the PIF Covenant and timing of imposition. The Board further discussed the PIF Collection and the PILOT Agreement. Following discussion, the Board directed Mr. Dykstra to follow up regarding the PIF level. No other action was taken.

### **DIRECTOR ITEMS:**

None.

### **OTHER BUSINESS:**

Discuss Cancellation of December 22, 2022 Meeting. The Board discussed the cancellation of the December 22, 2022 meeting. Following discussion, the Board determined to cancel the December 22, 2022 meeting.

### **ADJOURNMENT:**

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 4:00 p.m.

The foregoing minutes constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of Steamboat Basecamp Metropolitan District.

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Secretary to the Board